

香港道教聯合會圓玄學院陳呂重德紀念學校
Hong Kong Taoist Association Yuen Yuen Institute Chan Lui Chung Tak Memorial School
辦理小一統一派位註冊手續注意事項

Important Notes for Central Allocation Primary One Registration

請家長於以下時間到本校進行註冊手續：

Parents are requested to complete the registration procedures at our school during the following times:

日期：2026年6月9日至10日

Dates: 9 to 10 June 2026

時間：上午9:00-12:00及下午2:00-4:00

Time: 9:00 am - 12:00 noon and 2:00 pm - 4:00 pm



《小一學籍表》P1 Student Academic Record Form:

<https://forms.gle/2VM8OQONQaVvazT79>

注意事項：Important Notes:

1. 家長到校前，可先按以上連結或掃描二維碼填寫《小一學籍表》，以便在註冊當日辦理註冊手續
Before coming to school, parents may fill in the P1 Student Academic Record Form by clicking the link below or scanning the QR code, so as to facilitate the registration process on the registration day.
2. 家長毋須攜同子女到校辦理註冊手續
Parents do not need to bring their children to school for registration.
3. 家長如未能親身到本校辦理註冊手續，可以書面授權他人代辦手續
If parents are unable to come to school in person for registration, they may authorise another person in writing to complete the procedures on their behalf.
4. 家長若因事未能在指定日期及時間內辦理註冊手續，須事先致電 2709 9978 與本校關惠心副校長/陳耀麒主任聯絡，以便另作安排，否則將被視作放棄該學位論
If parents cannot complete the registration on the specified date and time due to other commitments, they must contact Vice Principal Kwan Wai Sham or Mr. Chan Yiu Ki (Tel:2709 9978) in advance to make alternative arrangements. Otherwise, the placement will be deemed as forfeited.
5. 跨境學童的家長（及個別身處外地的申請兒童家長）如未能親身到本校辦理註冊手續，可透過傳真、電郵、郵寄或授權親友代辦的方式向本校辦理註冊手續，惟事先必須致電 2709 9978 與本校關惠心副校長/陳耀麒主任聯絡
For parents of cross-boundary students (and individual parents of applicant children who are overseas) who are unable to come to school in person for registration, they may complete the registration via fax, email, post, or by authorising a relative/friend to act on their behalf. However, they must contact Vice Principal Kwan Wai Sham or Mr. Chan Yiu Ki (Tel: 2709 9978) in advance.

攜帶物件：Items to bring:

1. 小一註冊證 Primary One Registration Form
2. 父母身份證正/副本 Parent(s)/Guardian(s) Hong Kong Identity Card(s) (original or copy)
3. 學生出生證明書正/副本或宣誓紙正/副本 Student's Birth Certificate (original or copy) or Affidavit (original or copy)
4. 學生證件相 Student's passport-sized photo
5. 回郵信封一個，並請於信封上寫上學生姓名、地址及貼上\$2.4 郵票 One return envelope with a \$2.4 stamp affixed, marked with the student's name and address
6. 統一派位「選擇學校表格」正/副本 Central Allocation "Choice of Schools Forms" (original or copy)
7. 另請預備現金/支票/支付寶繳付一年級簿冊、視藝材料及雜項費用\$661.6(包含中文版學生手冊)及電腦書費用\$29.7 【合共\$691.3】

Please also prepare payment of \$663(Includes English version of the student handbook) [by cash, cheque or Alipay] for Primary 1 exercise books, visual arts materials and miscellaneous fees, and \$29.7 for the computer textbook fee. 【Total\$692.7】